

**SECTOR 2A AT SNOHOMISH CASCADE ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS' MEETING**

Tuesday, April 4, 2023

This meeting was on Zoom.

CALL TO ORDER / ROLL CALL

1. Board President, Chris Bartsch called the meeting to order at 7:00.
2. Board members present (Zoom conference) were Chris Bartsch, Matt Hale, Gary Hebert, John Alleman, and Steve Yandl. This was a quorum for the board.

REVIEW OF MINUTES FROM PREVIOUS MEETING

1. The minutes of the March 2023 meeting were reviewed and unanimously approved.

GENERAL BUSINESS

1. None to report

TREASURER'S REPORT – Presented by Steve Yandl

1. Account Status (as of 3/31/2023) for the month of February (all #'s rounded up to nearest 1\$).
 - a. Operations (Checking):
 - i. Beginning Balance: \$158,125.
 - ii. Ending Balance: \$177,783.
 2. Operational Reserve (Money Market):
 - i. Beginning Balance: \$36,715.
 - ii. Ending Balance: \$36,715.
 3. Reserve Fund (long-term reserve held in CD):
 - i. Beginning Balance: \$16,940.
 - ii. Ending Balance: \$16,948.
2. The 2023 annual assessment continues. As of 3/31/2023:
 1. 96.4% (238/247) of annual assessments have been returned.
 2. Amount collected is \$143,498.
 3. 60-day late invoices were sent out on 4/2/2023.
 4. 90-day late invoices will include a state-mandated boilerplate notice of delinquency per [RCW 64.38.100](#).
3. The 2023 budget ratification and proxy award. As of 2/28/2023:
 1. 161 ballots returned.

2. Budget: Yes = 147, No = 12. This constitutes greater than a majority of the membership and the budget is ratified.
3. Proxy: Yes = 136, No = 33.

MAINTENANCE COMMITTEE REPORT – Presented by Steve Potts

1. A meeting is scheduled with Skinner to walk through the property and discuss pesticides, fertilizers, and prioritization alignment on maintenance in May.

ARCHITECTURAL CONTROL COMMITTEE REPORT – Presented by Steve Yandl

1. ACC Requests, approvals, and issues:
 - a. Moen (6808 156th St SE) Variance for trailer in driveway temporarily. Approved.
 - b. Umetsu (15202 72nd Dr SE) Driveway extension and new gate. Approved.
 - c. Birn (6803 156th ST SE) Tree removal in front yard.
 - d. Anderson (6932 158th St SE) Tree trimming in front yard. Approved.
 - e. Edwards (15919 68th Ave SE) Paint house and new roof.
 - f. Alleman (15225 72nd Dr SE) Tree removal in front yard. Approved.
 - g. Makary (15026 72nd Dr SE) Pathway and patio in backyard. Approved.
2. Rules Violations:
 - a. McLaughlin (15115 72nd Dr SE) Business van and trailer parked in front of house. Warning via email sent.
 - b. Makary (15026 72nd Dr SE) Pavers added to front lawn periphery without ACC approval.
 - c. All Christmas decorations have been removed.
 - d. The ACC will be back out to check on 3 outstanding waste bins warnings. These were:
 - i. Hayes (15916 68th Ave SE)
 - ii. Soha & Yazdani (15115 68th Ave SE)
 - iii. Granger (15817 67th Dr SE)
 - e. We will also need to close back up on the yard not to standards at Lanphear (6820 152nd St. SE) but will wait until the weather is a bit warmer.

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3. Steve Yandl has purchased a key for the irrigation system as a backup to relying on Skinner for emergencies.

OLD BUSINESS

1. None to report

NEW BUSINESS

1. Election of HOA Board Officers
 - a. Stamps need to be purchased (3 X 100 rolls of stamps)
 - b. Number 10 & number 9 envelopes need to be purchased
 - c. Ballots need to be out to HOA members by end of April or early May
 - d. HOA Board should include any additional HOA messaging in the mailing
 - i. John Alleman suggested we prompt the neighborhood on what improvements, repairs, and investments the HOA Board should consider prioritizing
 - e. Alert HOA members that the annual HOA Board meeting will be held the second week of June (June 6th)
 - i. The above schedule will allow the HOA Board to meet the July reporting deadline

MEETING ADJOURNED AT 8:08 PM

Gary Hebert, Secretary